

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON ZOOM 13TH AUGUST 2020

Present:

Cllr S Hanif (19:20), Cllr N Hussain (19:35), Cllr H Ilyas, Cllr H Khan, Cllr B Maun, Cllr G Razaq, Cllr M Rehman, Cllr M Tanvir and Mrs E Coleman (Clerk).

Absences:

Cllr A Mahfooz and Cllr K Mahfooz.

11/20-21 Election of a Chairman:

Cllr H Khan was elected Chairman of the Council.

12/20-21 Attendance, Apologies and Leave of Absence Requests:

a. Absences and Apologies:

Cllrs A Mahfooz and K Mahfooz were absent and no apologies were offered

b. Leave of Absence:

No requests were submitted.

13/20-21 Declarations of Interest:

None

14/20-21 Election of a Vice Chairman:

Cllr B Maun was elected Vice-Chairman

15/20-21 Responsible Financial Officer:

Mrs E Coleman was reaffirmed as the Council's Responsible Financial Officer

16/20-21 Committee Membership

a. Finance Committee:

Cllrs S Hanif, H Ilyas, G Razak and M Rehman were appointed.

b. Staffing Committee:

Cllrs H Khan and B Maun were appointed and two vacancies remain to be filled.

17/20-21 Minutes of the Previous Meeting:

Council resolved to accept previously circulated draft minutes for July as an accurate record of the meeting. The Chairman signed them as such.

18/20-21 New Website:

Council received a verbal update from the Clerk. More information is required to populate the site including photographs. A revision of the logo was discussed. To assist the Clerk a progress a working group of Cllrs S Hanif, B Maun and G Razak was formed. The intention is to go live in the autumn.

19/20-21 Local Government Boundary Commission for England Review:

Council reviewed the proposals aimed at redistributing the electorate evenly across a reduced number of Ward Councillors in the Borough. The proposal for Anglesey Parish is to extend the Boundary a little way into the adjoining Burton Parish. There was no resistance to the proposal; the main roads make an ideal line on which to align the Ward boundary. Concerns were voiced about the potential for confusion for the residents in the Burton Parish who would move from the Burton Ward (proposed to be Burton & Eton) into Anglesey Ward. This could be avoided by aligning the Parish Boundary to match both the proposed Ward Boundary and the physical lines made by Evershed Way (adjoining the proposed Burton & Eton Ward) and the River Trent (adjoining the Stapenhill Ward).

20/20-21 Finance:

a. Payments:

The following payments for August were approved:

PAYEE	FOR WHAT	AMOUNT £	CHEQUE NUMBER OR DIRECT DEBIT
The Clerk	Salary & Expenses	681.63	1163
HM Revenue & Customs	Month 5	132.80	1164
Staffordshire Pension Fund	Month 5	237.58	1165
Perennial Landscapes Ltd	Allotment Contractor	78.00	1166
SLCC	Clerk Training	42.00	1167
Came & Co	Insurance Renewal	714.55	1168

b. Financial Statements:

The financial statements for 4 months to 31st July were approved.

c. Grant Application:

An application had been received from Bright Beginnings Family Hub CIC for £5,522 to fully fund the costs their proposed "Time4Me Respite Crèche" proposal. Whilst some financial statements had been received there were no quotations supporting the equipment purchases, and the costings included staffing costs and there was no indication of predicted numbers and income.

Council requested the Clerk to find out more information.

21/20-21 Correspondence:

a. Planning:

i New Applications:

Application No.	Site Address	Development Description	Comments
<u>P/2020/00628</u>	2 St Matthews St DE14 3DT	Crown reduction in height of 2 ash trees (TPO 152) by 50% to previous cutting points	None
<u>P/2020/0061</u>	Anglesey Allotments Cambridge Street	Retention of an existing shipping container used as a tool lock up.	None
<u>P/2020/00624</u>	Land Adjacent to No.175 All Saints Road DE14 3PJ	Demolition of existing store and erection of a two storey building to form 4no. 1 bedroom flats (Revised Scheme)	None
<u>P/2020/00608</u>	Torrington House 75 Branston Rd DE14 3BY	Prior Approval for the change of use from office (Class B1(a)) to 13 one bedroom flats and one 2 bedroom flat (Class C3)	Concerns were voiced over the population density, parking and the Branston Road access point's proximity to the junction with All Saints Road
<u>P/2020/00583</u>	197 Uxbridge Street DE14 3LA	Retention of garage conversion to form annex	None

ii Decision Notices Received

<u>Application Number</u>	Site Address	Development Description	Date Registered	Decision
<u>P/2020/00622</u>	Tiger Court DE14 3PR	Felling of 7 Lime trees.	30-06-2020	Approved - Delegated
<u>P/2020/00479</u>	20 Leicester St DE14 3BA	Erection of a single storey rear extension	22-06-2020	Conditional Approval - Delegated
<u>P/2020/00543</u>	331 Blackpool St DE14 3AL	Prior Notification for the erection of a single storey rear extension, 5.1m from the original rear wall, 3.4m to the highest point of the roof and 2.7m to the eaves	09-06-2020	Approved - Delegated
<u>P/2020/00329</u>	284-285 Blackpool Street DE14 3AR	Change of use from residential car park to commercial car storage and erection of fencing	19-05-2020	Refused - Delegated

iii Other Planning Correspondence:

None

b. Other Correspondence:

i East Staffs Borough Council re Parish Council Forum:

A format for this event is being worked on.

ii East Staffs Borough Council re Town Deal Board:

Council noted the lack of information received since December's election of representatives, The Clerk was asked to keep following this up.

22/20-21 Items of Information

The items listed in the meeting papers were noted.

The next meeting is scheduled for September 10th 2020.

Chairman:

Date: