

MINUTES OF A PARISH COUNCIL MEETING HELD 12TH NOVEMBER 2020

44/20-21 Attendance, Apologies and Leave of Absence Requests

- a. Attendance:
- b. Present were Cllr H Khan (Chairman), Cllr S Hanif, Cllr H Ilyas, Cllr B Maun, Cllr G Razaq and Cllr M Rehman.
- c. Apologies for Absence
Apologies were received and accepted from Cllr N Hussain (out of the country).
- d. Requests for Leave of Absence
Council agreed to grant Cllr N Hussain a five month Leave of Absence (Family commitments during the pandemic).

45/20-21 Declarations of Interest & Dispensation Requests

- a. Declaration of Interest:
Cllr H Khan declared a pecuniary interest in the Little Scholars Community Nursery.
- b. Dispensation Requests:
None were made.

46/20-21 Minutes of the Last Full Council Meeting

Council resolved to accept previously circulated draft minutes for October as an accurate record of the meeting. The Chairman signed them as such.

47/20-21 Third Party Reports

- a. County Councillor:
Nothing had been received.
- b. Borough Councillor:
Nothing had been received.
- c. Staffordshire Police:
A written report was received (circulated) and noted.

48/20-21 Clerk's Report

The report was noted. The following gave rise to discussions.

- a. Website Project
The Chairman commented on how nice the new logo looked. The website was sent to the internet on Tuesday. It is yet to complete its distribution globally but is very much "in progress".
- b. Newsletter:
Council was invited to submit content by the weekend. The format is to be A4 folded. The Clerk and Chairman will produce the document with a view to being able to publish it in 7 days.
- c. Laptop & Tablets:
The Clerk had hoped to have something more concrete to share but a source has been found specialising in the Local Authority Sector. They are quoting for providing 11 tablets shipped ready for use.
The Clerk's laptop has been running slow for some time, especially with multiple windows open. Two week earlier it had struggled to connect to the internet. On checking the item was found to be 7 years old. The current lockdown had not helped in finding a suitable unit at a sensible price. The pandemic had impacted on both supply and demand making availability and price volatile. A quote had been obtained and circulated. Council resolved to purchase the laptop, delivered ready for use, for £762.00.

49/20-21 Finance

- a. Financial Statements:
The financial statements for the year to date were approved.
- b. Payments:
The following payments were authorised.

PAYEE	FOR WHAT	AMOUNT GBP	CHEQUE NUMBER
The Clerk	Net Salary and Expenses Month 8	£823.99	1182
HM Revenue & Customs	Month 8	£183.35	1183
Staffordshire Pension Fund	Month 8	£243.31	1184
Perennial Landscapes Ltd	Landscape Contractor	£78.00	1185

PAYEE	FOR WHAT	AMOUNT GBP	CHEQUE NUMBER
The Uxbridge Senior Forum	Xmas Food Voucher Contribution	£85.00	1186
S Staffs Water	Allotment Water	£162.00	dd
InTouch Ltd	Web hosting & email Oct	£59.39	dd
InTouch Ltd	Web hosting & email Nov & final	£59.39	dd

c. 2020 AGAR External Audit:

Council noted the receipt of the “clean” audit report. The invoice has yet to be issued.

d. Grant Applications:

None had been received.

e. Finance Committee Meeting:

The Committee is to meet at 7pm on 26th November to look at the 2021 /2022 budget & precept.

Council agreed that, in the absence of evidence to the contrary, the precept should not increase.

50/20-21 Correspondence Received

a. Planning:

i New Applications

Application Number	Site Address	Development Description	Date Registered
P/2020/01161	34 King Street DE14 3PS	Conversion of existing dwellinghouse into 2 flats and an architect’s office (Class E)	01-11-2020

ii Decisions:

Application Number	Site Address	Development Description	Date Registered	Decision
P/2020/00882	172 Branston Road DE14 3DB	Change of use of residential dwelling (Class C3) to children’s homes (Class C2)	08/09/2020	Conditional Approval Delegated
P/2020/00776	Proposed new dwellings King St.	Demolition of workshop & erection of 2 semi-detached dwellings	08/09/2020	Refused Delegated
P/20209/00888	78 Uxbridge Street, DE14 3JX	Conversion of ground floor to shop (Class A1 Retail) including installation of shop front & first floor to a flat including rear external staircase.	28/08/2020	Conditional Approval Delegated
P/2020/00865	172 Oak Street, DE14 3PS	Erection of a single storey rear extension	26/08/2020	Conditional Approval Delegated
P/2020/00583	197 Uxbridge Street DE14 3LA	Retention of garage conversion to form annex	09/07/2020	Conditional Approval Delegated

iii Other:

None.

51/20-21 Other Correspondence

None.

52/20-21 Items of Information:

The items listed in the meeting papers were noted. A decision is awaited on the Grant application re the Allotment tidy up.

The Clerk’s annual leave was noted.

The next meeting is scheduled for November 12th, 2020. Guidance remains to hold virtual meetings.

Chairman:

Date: