

AGENDA FOR A VIRTUAL PARISH COUNCIL MEETING ON 12th November 2020

At: Venue: The Zoom Platform Meeting ID: 910 0743 0083 Password: 864843

1. To Record Attendance & Consider Acceptance of
 - a. Apologies for Absence
 - b. Requests for Leave of Absence
2. To Receive Any Declarations of Interest & Consider Any Dispensation Requests Submitted
3. To Approve the Minutes of the Last Full Council Meeting
4. To Receive Any Third Party Reports Offered
5. To Receive the Clerk's Report:
6. Finance:
 - a. Receive Financial Statements for the Year to Date
 - b. To Approve Payments to be made
 - c. To Receive the External Audit Report
 - d. To Consider any grant applications
 - e. To Schedule a meeting of the Finance Committee to prepare the Budget for Next Year.
7. To Receive the Correspondence and Consider Responses
 - a. Planning
 - b. Other
8. To Receive the Items of Information

ATTENDANCE:

- a. Apologies for Absence:

There are implications of routinely accepting apologies offered. Councillors have a statutory duty to attend all/ most Council Meetings. No apologies have been received to date.

- b. Requests for Leave of Absence:

None have been received to date.

DECLARATIONS OF INTERESTS ETC

- a. Declaration of Interests:

Failure to declare an interest or lodge an updated Register of Interest with the Borough Council is a Breach of the Councillor Code of Conduct.

- b. Dispensation Requests:

None Received to date.

PREVIOUS MINUTES (OCTOBER 2020)

– Circulated prior to meeting

THIRD PARTY REPORTS:

- a. County Councillor
- b. Borough Councillor

CLERK'S REPORT:

Covid19 pandemic continues to fill the Clerk's mail inbox. Some is relevant and forwarded but most is irrelevant but takes time to read before deciding how to action and then action. Councillors' summons detailed some matters that have also taken up a disproportionate amount of the Clerk's time this month. Hopefully these matters can be resolved soon.

a. Town Deal Board:

The Clerk submitted Council's response to the consultation and has heard nothing more.

b. Casual Vacancy:

These are being advertised with a closing date of 31st December.

c. Parish Council Forum:

Nothing more has been heard from the Borough Council.

d. Website:

This is with Aubergine and is hoped to be live this week or early next week. It will go live without photos of all of the Councillors. At some point the Clerk's email needs to change to match the Councillors. The Clerk will advise when this happens and will continue to have forwarding from the current address. The website refers to the Anglesey Facebook page which is not yet achieving many hits.

e. Newsletter:

This should go to print early next week. The Chairman is looking for Councillors to assist with the distribution, especially in their immediate area. Distribution methods and contributions for inclusion are both key to its success.

f. Councillor Tablets:

The Clerk has been focussed on the website. There is now time available to source these. The initial roll out will be to the active Councillors ie those who are actively engaging in the work of the Council. Is there any Councillor who does not want a tablet?

FINANCE

a. Financial Statements.

These are shown on page 6

b. Accounts for Payment:

PAYEE	FOR WHAT	AMOUNT	CHEQUE NUMBER
The Clerk	Net Salary and Expenses Month 8	£760.76	1182
HM Revenue & Customs	Month 8	£103.35	1183
Staffordshire Pension Fund	Month87	£243.31	1184
Perennial Landscapes Ltd	Landscape Contractor	£78.00	1185
The Uxbridge Senior Forum	Xmas Vouchers £5 x 17	£85.00	1186
S Staffs Water	Allotment Water	£162.10	dd
Intouch	Oct-20	£59.39	dd
Intouch	Final Nov 2020	£59.39	dd

c. External Audit:

This is now complete. The "clean" audit report was circulated to Councillors.

d. To Consider any grant applications:

There are none.

e. Finance Committee:

Council needs to schedule a date for the Committee to meet to agree a budget & precept to present to Council in December.

7. CORRESPONDENCE:

a. Planning:

i) New

Application Number	Site Address	Development Description	Date Registered
<u>P/2020/01161</u>	34 King Street DE14 3AFS	Conversion of existing dwellinghouse into 2 flats & architects office (Class E)	04 11 2020

ii) Decisions

Application Number	Site Address	Development Description	Date Registered	Decision
P/2020/00882	172 Branston Road DE14 3DB	Change of use of residential dwelling (Class C3) to children's homes (Class C2)	08/09/2020	Conditional Approval Delegated
P/2020/00776	Proposed new dwellings King St.	Demolition of workshop & erection of 2 semi-detached dwellings	08/09/2020	Refused Delegated
P/20209/00888	78 Uxbridge Street, DE14 3JX	Conversion of ground floor to shop (Class A1 Retail) including installation of shop front & first floor to a flat including rear external staircase.	28/08/2020	Conditional Approval Delegated
P/2020/00865	<u>172 Oak Street, DE14 3PS</u>	<u>Erection of a single storey rear extension</u>	<u>26/08/2020</u>	Conditional Approval Delegated
P/2020/00583	197 Uxbridge Street DE14 3LA	Retention of garage conversion to form annex	09/07/2020	Conditional Approval Delegated

iii) Other: None

b. Other Correspondence

None

8. ITEMS OF INFORMATION:

The Clerk continues to forward to Councillors relevant information as it come in.

a. Grant Offer:

County Councillor Hussain offered up to £200 for the allotments. The Clerk has put in an application for match funding (65:35) of a project to provide skips (max of 3) for the tenants to clear bulky rubbish.

b. Clerk's Annual Leave:

One of the SPCA Bulletins made reference to the level of Clerk's Annual Leave. It makes no difference to my entitlement BUT it did highlight that by this time of year the Clerk would ordinarily have taken at least one and usually 2 weeks leave cf to the zero actually taken. The Clerk will, therefore be taking a week of annual leave before the end of November. This is to avoid having too much annual leave accumulated going into next year.

c. SPCA Bulletins:

i. 15th October

1. National Pay Award: Minimum Leave Entitlement
2. Remote Meetings: Survey on Public Participation
3. CPRE Briefing on the Government's Planning White Paper

ii. 22nd October

1. Updated Guidance on Defamation
2. Consultations on Planning and Parking
3. Climate Change and Carbon Audit
4. Survey of Village Halls

iii. SPCA Bulletin – 29th October

1. News from NALC
2. Legal Update
3. Standards Consultation

- iv. SPCA Bulletin – 5th November
 - 4. Coronavirus Update
 - 5. Use of Community Buildings
 - 6. Parish Council Meetings
 - 7. Remembrance and Armistice Day Events
 - 8. News from NALC
 - 9. 'Staffordshire Smart Alert'

Date of Next Meeting: November 12th- National guidance remains to hold virtual meetings

ANGLESEY PARISH COUNCIL FINANCIAL STATEMENTS FOR 2020/2021								As At 31st October 2020			
	IT Equipment	Allotments	Uncommitted Grants	Election Costs	Planning Consultancy	Crime Prev'n 19/20 Comm'y Inspir'n 20/21	Anglesey Park Project	QSCC - Lovelinspire Sponsorship	General Reserve	Total for 2020/2021	
	£	£	£	£	£	£	£	£	£	£	
Fund Balance b/f	2,000.00	10,130.00	11,260.00	2,832.50	5,000.00	20,000.00	5,803.29	10,500.00	20,562.15	£88,087.94	
Add income											
Precept									31,000.00	31,000.00	
Other Income	0.00	622.50	0.00	0.00	0.00	0.00	0.00	0.00	4,867.67	5,490.17	
Allocation of funds									0.00	0.00	
Total Income	£0.00	£622.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£35,867.67	£36,490.17	
1.00 Staff Costs									7087.42	7,087.42	
2.00 Running Council	1,628.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,971.45	4,599.45	
3.00 Community Services	0.00	704.68	0.00	0.00	0.00	0.00	0.00	0.00	750.00	1,454.68	
4.00 Community Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.00 Reclaimable VAT									662.57	662.57	
Total expenditure	1,628.00	704.68	0.00	0.00	0.00	0.00	0.00	0.00	11,471.44	13,804.12	
Surplus/overrun for year	-£1,628.00	-£82.18	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£24,396.23	£22,686.05	
Balance carried forward	£372.00	£10,047.82	£11,260.00	£2,832.50	£5,000.00	£20,000.00	£5,803.29	£10,500.00	£44,958.38	£110,773.99	
							Total Earmarked	65,815.61		0.00	
							Represented by :				
							Current A/C			78,869.02	
							Adjust for o/s chqs etc			-210.81	
							Deposit Account			32,115.78	
										£110,773.99	