

AGENDA FOR A VIRTUAL PARISH COUNCIL MEETING ON 10th December 2020

Venue: The Zoom Platform Meeting ID: 913 4381 1872 Password: 219930

1. To Record Attendance & Consider Acceptance of
 - a. Apologies for Absence
 - b. Requests for Leave of Absence
2. To Receive Any Declarations of Interest & Consider Any Dispensation Requests Submitted
3. To Approve the Minutes of the Last Full Council Meeting
4. To Receive Any Third Party Reports Offered
5. To Receive the Clerk's Report
6. Finance:
 - a. Receive Financial Statements for the Year to Date
 - b. To Approve Payments to be made
 - c. To Consider Any Grant Applications
 - d. To Consider Finance Committee Recommendation for 2021 2022 Budget
 - e. To Consider Finance Committee Recommendation for 2021 2022 Precept
7. To Receive and Consider Responses Required to the Correspondence
 - a. Planning
 - b. Other
8. To Receive the Items of Information

1. ATTENDANCE

a. Apologies for Absence:

There are implications of routinely accepting apologies offered. Councillors have a statutory duty to attend all/ most Council Meetings. No apologies have been received to date.

b. Requests for Leave of Absence:

None have been received to date.

2. DECLARATIONS OF INTERESTS ETC

a. Declaration of Interests:

Failure to declare an interest or lodge an updated Register of Interest with the Borough Council is a Breach of the Councillor Code of Conduct.

b. Dispensation Requests:

None Received to date.

3. PREVIOUS MINUTES (NOVEMBER 2020)

Circulated prior to meeting

4. THIRD PARTY REPORTS:

Invitations are sent to the County Councillor, the Borough Councillors and Staffordshire Police

5. CLERK'S REPORT:

a. Covid19 pandemic

This information flow continues to fill the Clerk's mail inbox. All relevant items are forwarded straight to Councillors. Facebook and the Website also help spread the word.

b. Town Deal Board:

There was to be a meeting on Friday 4th. The projects consulted on are unlikely to have changed but the deadline for submission of the grant application is imminent.

c. Casual Vacancies:

These are being advertised with a closing date of 31st December. There are now 3 vacancies and to date a single expression of interest has been received.

d. Parish Council Forum:

Nothing more has been heard from the Borough Council.

e. Website:

The new website is now live. Not all Councillors have sent photographs for inclusion as yet. The last invoices have been received from InTouch and are being paid by cheque, the direct debit was cancelled when the account was closed to avoid additional invoices being raised.

f. Newsletter:

The Clerk was expecting to send this to print last week. Please will Councillors assist with the distribution, especially in their immediate area. Distribution methods and contributions for inclusion are both key to its success.

g. Councillor Tablets/Clerk's Laptop

The Clerk has ordered 7 tablets which are being set up and should be available from next week. The initial roll out will be to the active Councillors ie those who are actively engaging in the work of the Council. The Clerk's laptop was delayed by temporary shortages (a possible black Friday effect) and a large price spike. However, a comparable unit has now been sourced and is being set up ready for use.

h. SCC Grant Application:

County Councillor Hussain had encouraged an application to County for £200 to be used on the allotments. The Clerk has not heard if this was successful. Would Council support the idea of running the clean-up project without any funding from County – maximum spend of just £500 to provide skips (max of 3) for the tenants to clear bulky rubbish off the site?

i. Residents Complaint of Antisocial Behaviour around Napier Street

This has been reported to the ESBC Community Enforcement Team and the Police Neighbourhood Team.

j. Residents Concern over Cold Callers looking to buy property for car sales

This has been reported to both the police Neighbourhood Team (unsolicited call on the elderly) and the ESBC Planning Enforcement in light of the refusal of a car storage site on Blackpool Street. Enforcement are making enquiries. The police had no crime prevention scheme to suggest.

6. FINANCE

a. Financial Statements.

These are shown on page 6

b. Accounts for Payment:

PAYEE	FOR WHAT	AMOUNT	CHEQUE NUMBER
The Clerk	Net Salary and Expenses Month 9	£707.34	1187
HM Revenue & Customs	Month 9	£143.35	1188
Staffordshire Pension Fund	Month 9	£243.31	1189
Perennial Landscapes Ltd	Landscape Contractor	£78.00	1190
InTouch Ltd	Replace dd not taken	£118.78	1191
LexisNexis	Charles Arnold Baker Ref Text	£119.99	1192

PAYEE	FOR WHAT	AMOUNT	CHEQUE NUMBER
Horizon	Tablets	TBA	1193
Microshade	Laptop	TBA	1194

c. To Consider any grant applications:

Bright Beginnings have asked for funding towards a new project. They are currently unable to run the Time4Me Crèche so are looking to move “online” with their support. They initially assumed that they could just transfer the funding offered across. The Clerk has explained no, this needs to be a new application. Not all the information required has been received as yet. Is Council happy to keep the original offer open until “post Covid”?

d. 2021 2022 Proposed Budgeted Spend:

The Finance Committee looked in some detail at the budget process and the proposed spend for the year is £35,000

e. 2021 2022 Proposed Precept Request:

The Finance Committee discussed the estimated cash balances available at 31 March 2021 along with the effect covid has had on parishioner income this year. Looking forward, whilst the vaccine is a welcome development, it is not anticipated that life will be back to “normal” immediately. The Committee talked about which of this year’s projects can roll into next year and which are probably not going to be possible for at least another year. With this in mind the proposed precept is £30,000. Since the Committee met the Borough has issued its tax base figures and the level of Support Grant to be received next year. A precept of £30,000 will make the Band D equivalent £18.72 (cf to £19 for the current year).

7. CORRESPONDENCE:

a. Planning:

i. NEW

Application Number	Site Address	Development Description	Date Registered
<u>P/2020/01306</u>	258 Branston Road DE14 3BS	Retention of change from dwelling house Class C3 to children's carehome Class C2	26-11-2020
<u>P/2020/01076</u>	122 Broadway Street DE14 3ND	Conversion of existing gym and store to form a flat	24-11-2020
<u>P/2020/01182</u>	275 Blackpool DE14 3AT	Erection of a single storey rear extension	13-11-2020

ii. DECISIONS

Application Number	Site Address	Development Description	Date Registered	Decision
None	None	None	None	None

iii. OTHER PLANNING

None

b. Other Correspondence

None

8. ITEMS OF INFORMATION:

The Clerk continues to forward to Councillors relevant information as it come in.

a. SPCA Bulletin 12th November

i. NEWS FROM NALC

ii. VOLUNTEERING IN STAFFORDSHIRE

iii. ARNOLD-BAKER ON LOCAL COUNCIL ADMINISTRATION

b. SPCA Bulletin 19th November

i. STANDARDS CONSULTATION

ii. DISPLAY SCREEN EQUIPMENT REGULATIONS

iii. SCC CLIMATE CHANGE ACTION FUND

c. SPCA Bulletin 26th November

i. DECARBONISATION AND LOW CARBON SKILLS FUNDING

- II. NALC IMPROVEMENT & DEVELOPMENT BOARD
- d. SPCA Bulletin 3rd December
 - I. GOVERNMENT SPENDING REVIEW: NALC REACTION
 - II. REVISED LEGAL GUIDANCE ON VILLAGE GREENS
 - III. NALC LOBBY DAY

Date of Next Meeting: January 14th National guidance remains to hold virtual meetings

ANGLESEY PARISH COUNCIL FINANCIAL STATEMENTS FOR 2020/2021								As At 30 November 2020					
			IT Equipment	Allotments	Uncommitted Grants	Election Costs	Planning Consultancy	Crime Prev'n 19/20 Comm'y Inspir'n 20/21	Anglesey Park Project	QSCC - LoveInspire Sponsorship 3000+7500	General Reserve	Total for 2020/2021	Budget 2019/2020
	88,087.94			£	£						£		
Fund Balance b/f			2,000.00	10,130.00	11,260.00	2,832.50	5,000.00	20,000.00	5,803.29	10,500.00	20,562.15	£88,087.94	
Add income													
Precept											31,000.00	31,000.00	30,000.00
Other Income			0.00	622.50	0.00	0.00	0.00	0.00	0.00	0.00	4,971.77	5,594.27	
		Bank interest									17.19	17.19	
		Allotment Rents/Key deposits		622.50							0.00	622.50	
		Grants/Contributions									4,007.00	4,007.00	
		VAT Refunded									947.58	947.58	
Allocation of funds				310.00							-310.00	0.00	
Total Income			£0.00	£622.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£35,971.77	£36,594.27	£30,000.00
1.00 Staff Costs											8036.99	8,036.99	12963
2.00 Running Council			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,846.74	4,846.74	12477
2.00 Admin											1093.26	1,093.26	7329
2.00 Audit											265.00	265.00	455
2.00 Consultants Fees												0.00	
2.00 Election Exps												0.00	
2.00 Insurance											714.55	714.55	693
2.00 IT Equip											2023.93	2,023.93	
2.00 Repairs											220.00	220.00	2000
2.00 Subscriptions											195.00	195.00	1000
2.00 Training											335.00	335.00	1000
3.00 Community Services			0.00	931.78	0.00	0.00	0.00	0.00	0.00	0.00	835.00	1,766.78	12060
3.00 Allotments				931.78								931.78	2500
3.00 Newsletter/flyers											0.00	0.00	
3.00 Queen Street Pensioner Events											85.00	85.00	1000
3.00 LoveInspire Foundation Support												0.00	2500
3.00 S137 (£8.12) & other grants										0.00	750.00	750.00	6060
4.00 Community Projects			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2000
4.00 Anglesey Park Project									0.00			0.00	
4.00 Crime prevention												0.00	2000
5.00 Reclaimable VAT											704.91	704.91	
Total expenditure			0.00	931.78	0.00	0.00	0.00	0.00	0.00	0.00	14,423.64	15,355.42	39500
Surplus/overrun for year			£0.00	-£309.28	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£21,548.13	£21,238.85	
Balance carried forward			£2,000.00	£9,820.72	£11,260.00	£2,832.50	£5,000.00	£20,000.00	£5,803.29	£10,500.00	£42,110.28	£109,326.79	
										Total Earmarked	67,216.51	0.00	
										Represented by :			
										Current A/C		78,869.02	
										Adjust for o/s chqs etc		-1,658.28	
										Deposit Account		32,116.05	
												£109,326.79	0.00