

MINUTES OF THE PARISH COUNCIL MEETING

HELD 14TH SEPTEMBER 2023 AT THE QUEEN STREET COMMUNITY CENTRE

51/23-24 Attendance and Apologies

a. Attendance

Present were Cllr S Codie, Cllr J Dyche, Cllr G Jones (Chairman), Cllr N Nadeem, PCSO S. Muddeman and the Clerk Mrs E Coleman.

b. Apologies

Apologies citing illness were accepted from Cllr N Hussain.

52/23-24 Declarations of Interests & Leave of Absence Requests:

Cllr S Codie declared an interest in Agenda 8 in line with the Register of Interests.

Cllr J Maun has a leave of absence running from 31st August 2023 to 28th February 2024.

53/23-24 Minutes

Council resolved to accept the Minutes for the August meeting as a true and accurate record.

54/23-24 To Receive Any Third-Party Reports Offered

PCSO S Muddeman reported on both the crime statistics and the current paucity of officers working in the area. Recruitment and training are ongoing to improve the numbers. The importance of the public reporting anything unusual or suspicious was reiterated; it is the collating of these small, insignificant sounding snippets that provide a bank of evidence on which these limited resources can act.

55/23-24 Co-Option Opportunity

None.

56/23-24 Finance:

a. Council received the Financial Statements and associated bank reconciliation as at 31st August 2023.

b. Funding Applications:

i East Staffs Borough Council Anti Littering Initiative – £1,200 for Skip Provision

No claim has been made to date.

ii. Burton Hope Charity Request for a donation to support their activities

This charity is based in and provides food, hygiene products and clothing donated to residents in need. Council were very appreciative of the work and agreed a £1,000 initial donation.

c. Payments to be Made:

The following payments were authorised:

PAYEE	FOR WHAT	AMOUNT	PAYMENT
Clerk	Net Salary & Exps M 6	1012.24	BP
HM Revenue & Customs	Month 6	153.91	BP

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PAYEE	FOR WHAT	AMOUNT	PAYMENT
Staffordshire Pension Fund	Month 6	333.04	BP
Perennial Landscapes Ltd	Month 5	90.00	BP
SLCC Enterprises	National Conference	476.00	BP
Burton Hope (Minute 56/b ii)	Donation	1,000.00	
TOTAL	PAYMENTS to be made	£3,065.19	

d. **Mandate Changes:**

Council acknowledged the need to recruit additional councillors.

Council resolved to add Cllr J Dyche and remove former Councillor G Razaq.

57/23-24 Tesco Employability and English as a Second Language (ESOL) Workshops

Back in May Council had a letter from Staffordshire CC announcing the creation of a dedicated post, in partnership with Staffordshire Parish Councils' Association (SPCA), to support Councils seeking to improve the health & wellbeing of their communities. (LGA S137). This was followed up in July with the introduction of the Health & Wellbeing Officer at the SPCA who introduced Tesco's as potential collaborator.

In the absence of confirmation from Tesco's of the precise nature of the collaboration, the Clerk and Cllr Codie had sketched out some initial costings. Council was accepting of the need and supportive of the collaboration proposal and the resolutions passed were:

Employability Workshops: For the delivery of a series of 10 x 3-hour workshops (October to December) for up to 12 parishioners (accessed via the local Job Centre) and delivered by Cllr S Codie supported by Cllr N Nadeem (on a voluntary basis) Council will fund the room hire, stationery and other incidental costs up to £500.

ESOL Workshops: For the delivery of something structured to mirror the above but with the addition of a qualified ESOL instructor funding of up to £500 plus an additional £1,000 to fund the instructor, £1,500 in total.

58/23-24 To Receive and Consider Responses Required to the Correspondence

a. **New Planning Applications**

Application Number	Site Address	Development Description	
P/2023/00990	78 Ash Street DE14 3PY	Prior Notification for the erection of a single storey rear extension, 6.00 metres from the original rear wall, 3m to the highest point of the roof and 3m to the eaves	No Submission
P/2023/00953	262 Blackpool Street DE14 3AT	Felling of one Beech tree (TPO Number 416) (Reapplied with professional report)	Objection
P/2023/00859	51 Anglesey Road DE14 3PF	Erection of a single storey detached annexe building to the rear.	Comment

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Application Number	Site Address	Development Description	
P/2023/00800	1 Watson Street DE14 3AH	Erection of an attached building to form 2no.1 bed flats	Objection

b. Other Correspondence

i None

59/23-24 To Receive the Clerk's Report

The contents of the Clerk's report were noted.

a. Community Engagement:

- i The event reiterated the need for Council to be more visible in the community to promote the support and solutions that exist but rely on financial stability and communication skills to access. It demonstrated the lived experience of the deprivation recorded by the Office of National Statistics. The Queen Street Community Centre have offered the use of a noticeboard.
 - ii Councillor surgeries were discussed and venues in the parish are to be identified.
 - iii A Community Noticeboard is to be placed on the website.
- b. There is a generous budget for training. Online training is available in a variety of subject areas; courses currently booked include the basics of a Councillor's role, council finances and responding to planning applications.

Updates on ongoing issues were provided.

60/23-24 To Receive Items of Information

- a. Planning decisions received were noted.
- b. Other Items

Staffs County Council are continuing to work on identifying potential sites for cycle storage to be delivered in the 2024/2025 year.

The next meeting is scheduled for 12th October, 2023

Chairman: To Sign: Date: 9th November 2023